

# Public Document Pack



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Tuesday, 19 April 2016

## Notice of Reports Received following Publication of Agenda.

### Individual Cabinet Member Decisions

Wednesday, 27th April, 2016 at 5.00 pm,

Attached are reports that the committee will consider as part of the original agenda but were submitted to democratic services following publication of the agenda.

Item No	Item	Pages
5.	<p><b>TRANSFER THE MANAGEMENT OF BOVERTON HOUSE TO ENTERPRISE DIRECTORATE</b></p> <p><b>CABINET MEMBER:</b> County Councillor P Murphy</p> <p><b>AUTHOR:</b> Ian Saunders/Cath Fallon</p> <p><b>CONTACT DETAILS:</b> Tel: 01633 644499 E-mail: <a href="mailto:iansaunders@monmouthshire.gov.uk">iansaunders@monmouthshire.gov.uk</a> <a href="mailto:cathfallon@monmouthshire.gov.uk">cathfallon@monmouthshire.gov.uk</a></p>	1 - 8

**Paul Matthews**  
**Chief Executive**

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<b>SUBJECT:</b>	<b>Transfer the management of Boverton House to Enterprise Directorate (Addendum)</b>
<b>MEETING:</b>	<b>Individual Member Decision</b>
<b>DATE:</b>	<b>27<sup>th</sup> April 2016</b>
<b>DIVISION/WARDS AFFECTED:</b>	<b>Bulwark - Chepstow</b>

**NON-PUBLICATION: (Insert appropriate non publication paragraph if necessary)**

**1. PURPOSE: Addendum**

**2. KEY ISSUES:**

- 2.1 The Children and Young People Directorate now wish to declare Boverton House surplus to requirements and the Enterprise Directorate wish to transfer management responsibility into their portfolio.
- 2.2 Space is currently at a premium in Council buildings, so the transfer of this asset into the Enterprise Directorate will provide much needed space and resource, not only to house the interim ADM Project Management team, but also to provide much needed meeting rooms for the associated staff and community engagement activities that will be required throughout the project development process. Other alternatives have been considered however no other assets were able to offer the same access to transport networks, the free on site parking nor the opportunity to develop a fully dedicated facility.
- 2.3 In addition, the asset will also:
- provide an opportunity for MCC to consolidate its current training services into one location thus providing service and cost efficiencies, the need for which has been highlighted in 2016/17 Mandate B4;
  - Provide an opportunity for the economic regeneration of the Bulwark area through the provision of a dedicated drop in Biz Hub facility to encourage business start ups with added income generation potential through the provision of independent office accommodation on the higher floors of the facility; and
  - Provide an additional opportunity for community regeneration of the Bulwark area through the provision of community education and participation facilities and the added value of opening up the gardens for community use thus enhancing the local volunteering offer and opportunities for capacity building.

#### **4. RESOURCE IMPLICATIONS:**

- 4.1 The responsibility for the maintenance of the site including all costs will transfer from the Children and Young People Directorate to the Enterprise Directorate.
- 4.2 Projected annual running costs are £35,000 however the opportunities for income generation as detailed in paragraph 2.3 will mitigate some of these costs which will be found from existing Enterprise budgets. In addition, given the predicted 'not for profit' status of the ADM, 80% of the on going rates costs will be recovered further to the anticipated set up during 2017/18.
- 4.3 There is however a foregone capital receipts of the asset of circa £250,000.

#### **5. SUSTAINABLE DEVELOPMENT AND EQUALITY IMPLICATIONS:**

- a. The equality impacts identified in the assessment (Appendix 1) are summarised below for member's consideration:
  - Bringing communities together through the ADM and also training opportunities for the community will encourage a positive contribution from volunteer and local groups whilst improving business links via drop in business hubs;
  - The ADM will look to help and grow local services by working with the community and local groups specialising in mental health and well-being issues, encouraging a positive contribution from volunteer and local groups by utilising the asset's grounds in particular;
  - By combining a number of complimentary services on one site good practice will be shared which will improve the overall offer to the local community.

The actual impacts from this report's recommendations will be reviewed.

## Future Generations Evaluation (Includes Equalities and Sustainability Impact Assessments)

<p><b>Name of the Officer</b> completing the evaluation Ian Saunders</p> <p><b>Phone no:</b> 07971893998 <b>E-mail:</b> iansaunders@monmouthshire.gov.uk</p>	<p><b>Please give a brief description of the aims of the proposal</b></p>
<p><b>Name of Service</b></p> <p>Enterprise – including Leisure and Training</p>	<p><b>Date Future Generations Evaluation</b> 8<sup>th</sup> April 2016</p>

1. **Does your proposal deliver any of the well-being goals below?** Please explain the impact (positive and negative) you expect, together with suggestions of how to mitigate negative impacts or better contribute to the goal.

Well Being Goal	How does the proposal contribute to this goal? (positive and negative)	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
<p><b>A prosperous Wales</b> Efficient use of resources, skilled, educated people, generates wealth, provides jobs</p>	<p>An opportunity to develop training opportunities and also space for alternative delivery model (ADM) plans to form. Also establishing business hub drop in facilities whilst investigating opportunities for local business start up provision.</p>	<p>The facilities provided at the building will be well programmed and promoted to ensure that it is fully utilised.</p>
<p><b>A resilient Wales</b> Maintain and enhance biodiversity and ecosystems that support resilience and can adapt to change (e.g. climate</p>	<p>Investigate opportunities with the local community and training services to develop the on-site offer e.g. use of the grounds.</p>	<p>Work in partnership with departments and community to develop the offer.</p>

Well Being Goal	How does the proposal contribute to this goal? (positive and negative)	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
change)		
<b>A healthier Wales</b> People's physical and mental wellbeing is maximized and health impacts are understood	The ADM will look to help and grow local services by working with the community and local groups specialising in mental health and well-being issues.	Encouraging a positive contribution from volunteer and local groups.
<b>A Wales of cohesive communities</b> Communities are attractive, viable, safe and well connected	Bringing communities together through the ADM and also training opportunities for the community.	Encouraging a positive contribution from volunteer and local groups and improving business links via drop in business hubs.
<b>A globally responsible Wales</b> Taking account of impact on global well-being when considering local social, economic and environmental wellbeing	The ADM will look to help and grow local services by working with the community and local groups specialising in well-being issues.	Encouraging a positive contribution from volunteer and local groups.
<b>A Wales of vibrant culture and thriving Welsh language</b> Culture, heritage and Welsh language are promoted and protected. People are encouraged to do sport, art and recreation	The development and implementation of the ADM business plan will enhance opportunities for more sustainable sport, art and recreation in the local community.	Working with partners and communities to improve the offer.
<b>A more equal Wales</b> People can fulfil their potential no matter what their background or circumstances	Providing enhanced opportunities to access training and business facilities in the local community.	Working with partners and communities to improve the offer.

## 2. How has your proposal embedded and prioritised the sustainable governance principles in its development?

Sustainable Development Principle	How does your proposal demonstrate you have met this principle?	What has been done to better to meet this principle?
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<b>Sustainable Development Principle</b>	<b>How does your proposal demonstrate you have met this principle?</b>	<b>What has been done to better to meet this principle?</b>
Balancing short term need with long term and planning for the future	We are required to look beyond the usual short term timescales for financial planning and political cycles and instead plan with the longer term in mind (i.e. 20+ years)	A detailed business plan will be developed.
Working together with other partners to deliver objectives	The development and implementation of the ADM business plan will identify stakeholders and opportunities for local community participation.	A detailed stakeholder engagement plan will be developed and implemented.
Involving those with an interest and seeking their views	<i>Who are the stakeholders who will be affected by your proposal? Have they been involved?</i> The development and implementation of the ADM business plan will identify stakeholders and opportunities for local community participation.	A detailed stakeholder engagement plan will be developed and implemented.
Putting resources into preventing problems occurring or getting worse	Where risks are identified as part of the ADM business plan process a mitigation plan will be developed.	A detailed risk mitigation plan will be developed and implemented.
Positively impacting on people, economy and environment and trying to benefit all three	<i>There is space to describe impacts on people, economy and environment under the Wellbeing Goals above, so instead focus here on how you will better integrate them and balance any competing impacts</i> - The development and implementation of the ADM business plan will identify opportunities for integration with stakeholders and opportunities for local community and business participation.	A detailed business plan will be developed.

**3. Are your proposals going to affect any people or groups of people with protected characteristics?** Please explain the impact, the evidence you have used and any action you are taking below.

<b>Protected Characteristics</b>	<b>Describe any positive impacts your proposal has on the protected characteristic</b>	<b>Describe any negative impacts your proposal has on the protected characteristic</b>	<b>What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?</b>
Age	n/a	n/a	n/a
Disability	n/a	n/a	n/a
Gender reassignment	n/a	n/a	n/a
Marriage or civil partnership	n/a	n/a	n/a
Race	<i>n/a</i>	n/a	n/a
Religion or Belief	<i>n/a</i>	n/a	n/a
Sex	<i>n/a</i>	n/a	n/a
Sexual Orientation	<i>n/a</i>	n/a	n/a
Welsh Language	<i>Under the Welsh Language measure of 2011, we need to be considering Welsh Language in signage, documentation, posters, language skills etc.</i>	As described	As described



4. Council has agreed the need to consider the impact its decisions has on important responsibilities of Corporate Parenting and safeguarding. Are your proposals going to affect either of these responsibilities? For more information please see the guidance <http://hub/corporatedocs/Democratic%20Services/Safeguarding%20Guidance.docx> and for more on Monmouthshire's Corporate Parenting Strategy see <http://hub/corporatedocs/SitePages/Corporate%20Parenting%20Strategy.aspx>

	<b>Describe any positive impacts your proposal has on safeguarding and corporate parenting</b>	<b>Describe any negative impacts your proposal has on safeguarding and corporate parenting</b>	<b>What will you do/ have you done to mitigate any negative impacts or better contribute to positive impacts?</b>
Safeguarding	We would uphold the safeguarding roles of the Council and ensure that training and time is considered about improving safeguarding roles and responsibilities	By combining a number of services on one site good practice will be shared which will improve the offer.	Ensure training is available and continue to deliver safeguarding principles.
Corporate Parenting	n/a	n/a	n/a

5. What evidence and data has informed the development of your proposal?

*The ADM business plan is currently in development, evidence and data will be included as the business plan is formed.*

